

Fee - \$349 per day

Early Registration

Discount \$329 for online registration or if payment is received by **June 28, 2016**

**Thursday
July 28, 2016**

REGISTER NOW

www.eeotraining.eeoc.gov/tapsmain.html

By registering for a Training Institute event, you agree to all applicable Institute policies.

ENHANCE YOUR EEO KNOWLEDGE at the **2016 EEOC Oklahoma City Technical Assistance Seminar** sponsored by the **EEOC St. Louis District Office**. The seminar will be held at the **Embassy Suites (Norman) Hotel & Conference Center**.



EEOC Oklahoma City Seminar

U.S. Equal Employment Opportunity Commission

2016 SEMINAR LOCATION

**Embassy Suites (Norman)
Hotel & Conference Center**

2501 Conference Drive
Norman, Oklahoma 73069
(405) 364-8040
<http://embassysuites3.hilton.com>

Hotel Arrangements

Registrants are responsible for their own arrangements

Participant materials will be available for download and/or e-mailed prior to the day of the seminar.

EVENT Code: 16T-STL-03

TRAINING YOU CANNOT AFFORD TO MISS!
Join us for the best in EEO training, from the experts who enforce the law.



EEOC
Training Institute
...Learn from the Experts

Questions about the seminar?

Mocha Suell

St. Louis District Office

(314) 539-7949
(314) 539-7895 FAX
(314) 425-4130 TTY
mocha.suell@eeoc.gov

U.S. Equal Employment Opportunity Commission

EEOC Oklahoma City Seminar

Thursday
July 28, 2016

CANCELLATIONS, REFUNDS, NO SHOWS

Cancellations received more than **10 business days** prior to the seminar are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

WHO SHOULD ATTEND?

- Human Resources
- EEO Managers and Staff
- Attorneys
- Managers and Supervisors
- State and Local Officials
- Union Officials
- Federal EEO Staff (seminar approved for EEO Investigator Refresher credit)

Training Institute Policies - Event Code: 16T-STL-03

PAYMENT - \$349 for the day. Fee includes seminar, lunch, refreshments at breaks and an eight volume 2016 EEO library on a **CD**. **PAYMENT MUST ACCOMPANY REGISTRATION.** *EEOC Tax ID Number: 52-0812909*

GET A DISCOUNT PRICE of \$329 when

1) registering on-line at www.eetraining.eeoc.gov/tapsmain.html before July 27, 2016.

2) mailed registrations are postmarked on or before June 28, 2016. All mailed payments postmarked after June 28 are subject to the \$349 registration fee. Checks **received after** June 28 containing insufficient funds will be returned. **NOTE:** All credit card charges will be listed as **EEOC Training Institute** on your statement.

MAIL registration forms and checks to:
EEOC TRAINING INSTITUTE, 6841 ELM STREET, SUITE 1092, MCLEAN, VA 22101

STATE AND LOCAL GOVERNMENT REGISTRANTS: NOTE: To request an invoice (to secure payment via **check or credit card**) please call or e-mail the EEOC Training Institute. **Registration** confirmation is issued **after** payment is received by the EEOC Training Institute.

FEDERAL GOVERNMENT REGISTRANTS USING IPAC (Intra governmental payment and collection): Federal agencies must complete the EEOC's Inter Agency Agreement Form (IAA Form) at the time of registration.

REGISTER ONLINE - www.eetraining.eeoc.gov/tapsmain.html
Credit card and electronic bank check registrations will receive immediate confirmation.

REGISTRATION QUESTIONS: Visit the website www.eetraining.eeoc.gov or contact our customer service staff at 703-291-0880 or toll free 1-866-446-0940; or send an e-mail to eeoc.traininginstitute@eeoc.gov for more information TTY# 1-800-828-1120.

CONFIRMATION: Registrants will receive e-mail confirmation upon receipt of a complete registration and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. **Bring your e-mail confirmation to the seminar.**

REASONABLE ACCOMMODATION REQUESTS — If you need an accommodation, please note it on the registration form and we will contact you.

U.S. Equal Employment Opportunity Commission

EEOC Oklahoma City Seminar

Thursday
July 28, 2016



Schedule

7:30 a.m. Registration

8:30 a.m.
Start

12:30 Lunch
(Provided)

4:30 p.m.
End

Let the EEOC Be Your Trainer!

Experienced EEOC Staff will come to your worksite and provide training on popular EEO topics such as Harassment, EEO Overview, ADA Reasonable Accommodation and more.

For more information contact: Mocha Suell, Outreach & Education Manager, (314) 539-7949 mocha.suell@eoc.gov

This program has been submitted to the HR Certification Institute for review and SHRM recertification credits are being sought. Refresher training requirement for federal agency EEO (counselors, investigators and/or mediators) has been approved.

Agenda

7:30 AM *Registration and Continental Breakfast*

8:30 AM *Welcome and Opening Remarks*
James R. Neely, Jr., District Director - EEOC St. Louis District

8:45 AM *Legal Updates - The ADAAA and GINA Today*
In 2008, the Americans with Disabilities Act Amendments Act (ADAAA) and the Genetic Information Nondiscrimination Act (GINA) were both enacted. Since then, the laws have had a major impact on businesses. An in-depth presentation on the laws, recent litigation, impact of court decisions, the interactive process, leave as an accommodation, direct threat, 100% healed requirement, impact of wellness programs, and best practices will be discussed.
Christopher Kuczynski, Assistant Legal Counsel, EEOC

10:00 AM *Break*

10:15 AM *Transcending Gender and Religion in the Workplace (Panel)*
Lesbian, Gay, Bisexual, Transgender (LGBT) issues have become a hot topic in public debate as well as in the workplace. Title VII coverage and protections for LGBT individuals will be discussed.
Religious Freedom vs. LGBT Rights - When do your employment rights trump mine? Sexual orientation, gender identity and other LGBT issues can result in workplace conflicts and harassment complaints. A panel presentation and legal analysis with the EEOC, Plaintiffs' Bar and Defendants' Bar. PDA / ADAAA An examination of the Pregnancy Discrimination Act (PDA), issues relating to pregnancy, disability, caregiver discrimination, EEOC's updated guidance on pregnancy discrimination, Young v. United Parcel Service (UPS) and the intersection of the PDA and ADAAA.

11:30 AM *The Big Payback*
There can be significant costs associated with Retaliation: monetary awards and settlements, low morale, high turnover, decreased productivity, etc. Retaliation is the most frequently alleged basis of discrimination in the private AND federal sectors. Learn more about what constitutes retaliation, why it happens, and how to prevent it.

40 is the new 30 (Except in the Workplace)
In today's millennial-driven job market, older workers certainly agree that age bias exists: 64% of workers aged 45 to 74 said they've seen or experienced age discrimination in the workplace, according to an AARP survey. A fresh look and analysis of the Age Discrimination in Employment Act - ADEA will be presented.

12:30 PM *Lunch and Networking* (Tribal Profile: Cherokee Nation of Oklahoma)

1:30 PM *Toolkit for the Model EEO Employer (Panel)*
The model employer fosters a work environment that is free from discrimination and promotes equal, fair, and inclusive employment opportunities for all employees. Learn best practices for Recruitment, Hiring, retaining a diverse and talented workforce. Legal updates and procedural changes affecting the Federal Sector complaint process, Private Sector charge process and the new Digital Charge System (ACT Digital). Conducting and Surviving Internal Harassment Investigations - Prompt and effective responses are critical and can limit or eliminate employer liability in a workplace harassment complaint or litigation. Dusting Off the Employee Handbook - Due to recent developments in case law, your employee handbook may need updating. Recent rulings and other guidance regarding social media, bullying, nursing, etc., may necessitate modifying, adding language to or deleting your current policies.

3:00 PM *Break*

3:15 PM *The State of Pay Today*
The EEOC, National Labor Relations Board (NLRB) and Department of Labor's Wage and Hour Division (WHD) will share the latest guidance, statutory requirements and tips on pay transparency from their agencies; with an overview of the Equal Pay Act (EPA) and Lilly Ledbetter Fair Pay Act.

Critical Updates for Federal Contractors (Panel)
Hear from the experts at the Dept. of Labor's Office of Federal Contract Compliance Programs (OFCCP) regarding the ADA, and new rules under Section 503 of the Rehabilitation Act and the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA).

4:30 PM *Adjourn*

EEOC OKLAHOMA CITY SEMINAR 2016

Please print and
use a separate form
for each attendee

ENROLLMENT

Event Code: 16T-STL-03

First Name _____ MI ____ Last Name _____

Title _____

Organization _____ Suborg. _____

Address _____

City _____ State _____ Zip _____

E-Mail _____

Business Telephone () _____ (if TTY, please check here ☐)

Fax No. () _____ Company/Agency Tax ID Number _____

Do you require a reasonable accommodation, due to a disability, to attend this program? ☐ Yes

Describe accommodation requested or special diet needed: _____

REGISTRATION FEE

☐ One day \$349 / \$329* **Discount Price**

*Discount price of \$329 available for online registrations received before July 27, 2016. All payments received after June 28 will be subject to a \$349 registration fee. Checks received after June 28 containing insufficient funds will be returned. Mail registrations to: EEOC Training Institute, 6841 Elm Street, Suite 1092, McLean, VA 22101

PAYMENT TYPE

Credit Card ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover

Account # _____ Exp. Date _____

Card Security Code (3 or 4 un-embossed digits near signature block) _____

Cardholder Name (please print) _____

Signature _____ Cardholder Email _____

Cardholder Address _____

☐ **Check** Payable to **EEOC Training Institute** 6841 Elm Street, Suite 1092, McLean, VA 22101

☐ **State/Local Government Entities:** To request an invoice to secure payment via check or credit card, please contact the **EEOC Training Institute at 866-446-0940** or send an e-mail to eeoc.traininginstitute@eeoc.gov.

☐ Federal Government Agencies must complete the EEOC's Inter Agency Agreement (IAA Form) at the time of registration. Please contact the **EEOC Training Institute at 866-446-0940** or send an e-mail to eeoc.traininginstitute@eeoc.gov.

Person filling out this form (if different than registrant)

Name: _____ E-mail: _____

► **REGISTER ONLINE** WITH A CREDIT CARD OR CHECK AT www.eeotraining.eeoc.gov/tapsmain.html

► **MAIL** to EEOC TRAINING INSTITUTE, 6841 ELM STREET, SUITE 1092, MCLEAN, VA 22101

► **QUESTIONS? CALL** 703-291-0880 or toll free 1-866-446-0940; **or e-mail**

eeoc.traininginstitute@eeoc.gov

* PAYMENT IS REQUIRED PRIOR TO TRAINING

Have you attended an
EEOC-sponsored seminar,
course or conference in the
last 5 years? ☐ Yes ☐ No

Employees
at your facility?

- ☐ Under 50
- ☐ 50-99
- ☐ 100-249
- ☐ 250-499
- ☐ 500-999
- ☐ 1,000+

Your Organization:

- ☐ Federal Gov't
- ☐ State/Local Gov't
- ☐ Private

Your Position:

- ☐ Attorney
- ☐ EEO Director, Manager, Supervisor
- ☐ EEO Professional (Investigator, Counselor, Specialist)
- ☐ HR Director, Manager, Supervisor
- ☐ HR Staff
- ☐ Mediator, ADR
- ☐ Other Manager, Supervisor
- ☐ President, CEO, Owner
- ☐ Union Representative
- ☐ Other _____

How did you learn about this seminar?

- ☐ Brochure in mail
- ☐ Colleague
- ☐ EEOC event
- ☐ Email
- ☐ Website/Internet
- ☐ Newspaper/ Newsletter
- ☐ Professional Organization
- ☐ SHRM
- ☐ Other _____